

Regional Conference June 22, 2024

“Sharing of Chapter Archives Committee”

Introductions- State Committee Chair-Salethia Morris

Area 6,7,8 Committee Member-Dawn Broadway

How many of you are Chapter Archive Chairman?

More than 1 time? First year? Know what to do?

Do you have boxes & boxes and files galore or totes and file cabinets passed on every year to the President, officers and committee chair????? We have!

These are my objectives for the session:

1. To share with you what Alpha Chi’s Archives/Research Committee has worked on and completed.
2. To have each of you share what your committee has done, if you have been chairman before, or if you know what has been completed before in your chapter.
How often does your committee meet?
3. To hear what the State Archives Committee has accomplished.

A. The first thing I did was to go to the dkgtxas.org website, committees, and then archives. I printed the forms and responsibilities of the archives committee.

Aa. I then read through previous Archives presentations from State Conventions.

B. Next, I gave to each officer or committee chair their respective page from the Chapter Checklist. The ones currently on the website have changed slightly. Those members filled it out and returned to me.

Using this checklist the past president from 2020-2022 and I went through her boxes and sorted folders. We discarded what wasn’t needed before she passed them onto the new 2022-2024 president.

C. I had contacted State Archives Chairman to see what was stored at Archives in Denton. The list was sent with what was in our chapter’s boxes. Also a list of missing Chapter Histories and Yearbooks were given by year. This is what they sent:(Show the various ones I received.)

We have checks from when our chapter was formed 90 years ago. I even contacted Kimberly Johnson from the Library in Denton where the Archives are stored.

D. Alpha Chi members were asked if they might have any of the missing yearbooks. To date we have only 5 yearbooks from the 30’s and 4 others missing. A yearbook from 1982-83 was printed in purple ditto so one of the committee members retyped the entire book. Copies of past yearbooks were made, holes punched and tied and sent to Headquarters.

Missing Chapter President Histories were found or written, tied and sent to Headquarters. Our past president has hers ready to send.

E. A transfer member into Alpha Chi was a former State Archives Chair-----Who better to ask about all the treasurer files? What fun we had!

F. The committee met and I gave to each member the responsibilities of Chapter Archives Committee updated 9-8-21. I also gave them a list of suggestions for us to consider. They were able to see the five old scrapbooks from past years, and miscellaneous items. We hope to digitize these scrapbooks. One may have to be replaced as it is falling apart. What do you do with your chapter scrapbooks?

G. We sorted all publicity clippings found in the presidents' files. These were copied and will be compiled to send into Archives. We reminded chapter members to please give the committee any articles found in newspapers or magazines about our chapter or its members.

H. Using our yearbook, a list was made of the members listed by year initiated. Our two long time members were interviewed and reports written. This task will continue with members in order of years in DKG.

I. Scrapbooks were looked at and names of members in the photos were identified. This is another task to be continued with the other scrapbooks.

J. One of our members passed and the committee went through her boxes of DKG materials and made folders for committee chair with the ideas she collected.

K. In the presidents' boxes were cards, notes, letters and other correspondence. These are not really needed to be kept, except letters or notes from Founders or State Presidents. One of our committee members made a spread sheet of these correspondence items with categories. Now we (Membership Committee) can look at the resignations requested and contact these ladies to invite them to return to Alpha Chi.

L. Alpha Chi celebrated our 90th birthday this year and the committee did several things preparing for the celebration:

1. One member took our Constitution books which are signed as members join and wrote out every name by year. When she brought this to our committee meeting she began to tell memories she had of many of these ladies. I do want to sit with her and talk more about these ladies and their contributions to Alpha Chi. There have been 451 members who have signed. This does not include the many transfers. (We will have to find out who they are.) Another committee member decorated a jar containing an M&M for these 451 names. At our last meeting the members present guessed how many there were. The winner received a flower arrangement. This project was completed by our longest standing member of 58 years and one of our newest transfer members.

2. The ceremonial chair and I presented a program at the birthday dinner. A member was recognized for each of the nine decades Alpha Chi has been a chapter. A transfer member was recognized for her 67 years as a DKG member. This program was adapted from Alpha's 80th birthday celebration conducted by Karen Duke.

3. The minutes, newsletters, and yearbooks were looked at to write the highlights of the last 15 years. A former Archives Committee wrote the previous years in celebration of Alpha Chi's 75th birthday.

4. Our committee member with the most years in Alpha Chi did some research and found interesting facts to include in the highlights. At the last meeting when I greeted her, she asked me if I had an assignment for her. She is so eager to have our history kept for future members. She was the one who suggested that I do this session because of all the work we have done.

5. In each of the newsletters the committee highlighted the Founders of Alpha Chi using the script provided by a previous program chair. Also we shared the 75th history segments written by the Archives Chair at that time.

6. Digital copies of single photos or old scrapbook photos were sent to our president. She put them in a rotating slide show and it was viewed at our last meeting.

7. At our last meeting everyone was asked to write their favorite memory of Alpha Chi. These will be included in the 90th birthday booklet.

M. To carry out my second objective it is now time for each of you to share Archives/Research ideas from your chapter.

N. If Dawn, the State Archives Committee member is present, she can share what they have accomplished.

Remember to look on the website: dkgtexas.org
Committees
Archives (10 pages to copy)

If you want to stay in touch with each other include your email on the sheet and we can ask questions throughout the year. Good Luck!

Feel free to email Salethia Morris or Dawn Broadway for any questions. Their email addresses are on the Slide Show on the Archives site.